

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
MARCH 23, 2010**

PRESENT: Mylinda Barisas-Matula, OT; Brian B. Holmquist, OT; Deborah McKernan-Ace, OTA; Gail Slaughter; Corliss A. Rice and Dorothy Olson, OTA

EXCUSED: David Cooper

STAFF: Tom Ryan, Bureau Director; Mike Berndt, DRL Board Counsel; and Michelle Solem, Bureau Assistant

GUESTS: Linda M. Anderson, President Wisconsin Occupational Therapy Association (WOTA)

CALL TO ORDER

Gail C. Slaughter, the Board Chair, called the meeting to order at 9:06 a.m. Quorum of 5 was confirmed.

APPROVAL OF AGENDA

Amendments to the Agenda

- Add pages to Policy and Procedure update
- Add pages related to case advisor training

MOTION: Dorothy Olson moved, seconded by Brian Holmquist, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 14, 2009

CORRECTIONS:

- Change the meeting start time from p.m. to a.m. on page 5 of the agenda packet.
- Add “conference” to the title of the discussion related to WOTA on page 7 of the agenda packet

MOTION: Brian Holmquist moved, seconded by Mylinda Barisas-Matula, to approve the July 14, 2009 minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Tom Ryan conducted the annual policy review. He noted that there is a new lodging facility. He also noted that the reimbursement rate for one checked bag has been increased from \$15 to a maximum of \$25.

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Staff Changes at DRL

Tom Ryan informed the Board that he has transitioned to the Medical Examining Board and Affiliated Examining Boards and Councils. He gave the Board a brief update on staffing changes throughout the Department.

2010 Meeting Dates

The Board approved the following 2010 meeting dates and discussed the possibility to meet via teleconference. Mr. Ryan asked if the Board would consider “Live Meeting” as an option for a meeting. The Board agreed that they would participate in a pilot of the “Live Meeting” project at DRL.

- March 23
- July 13
- November 2

Mr. Ryan also reminded the Board of the upcoming Case Advisor training and encouraged everyone to attend.

Consider Meeting with the Medical Examining Board

It was decided that the Board would not meet with the Medical Examining Board.

Board Elections

MOTION: Deborah McKernan-Ace moved, seconded by Mylinda Barisas-Matula to re-elect the current slate of officers for 2010. Motion carried unanimously.

Board Appointments

Gail Slaughter re-appointed the following:

- Screening Panel – Dorothy Olson, David Cooper, and Brian Holmquist
- Credentialing/Education Liaison(s) – Deborah McKernan-Ace and Mylinda Barisas-Matula
- Division of Enforcement Monitoring Liaison – Mylinda Barisas-Matula
- Examination Liaison(s)/Team – Brian Holmquist and Deborah McKernan-Ace
- Legislative Liaison – Brian Holmquist
- Impaired Provider Program Liaison – Gail Slaughter
- Travel Liaison – Gail Slaughter
- Digest Coordinator – no appointment made at this time
- Practice Question Procedure – questions go to legal counsel then to the Board if necessary

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Corliss Rice joined the meeting at 9:27 a.m.

**REPORT ON WISCONSIN OCCUPATIONAL THERAPY ASSOCIATION (WOTA)
ANNUAL CONFERENCE – NOVEMBER 5-7 – MIDDLETON, WI – MYLINDA
BARISUS-MATULA**

Ms. Slaughter and Ms. Barisas-Matula reported that the conference went well and noted that they would like to present at the 2010 WOTA conference.

MOTION: Deborah McKernan-Ace moved, seconded by Brian Holmquist, to authorize Gail Slaughter and Mylinda Barisas-Matula to represent the Board at the WOTA Conference in November 2010. Motion carried unanimously.

Gail Slaughter confirmed that she, as travel liaison, appointed Dorothy Olson as the delegate to attend the AOTA conference.

PUBLIC COMMENT

Linda Anderson commented that the name and presentation at WOTA by the Board representatives should be changed. She also asked the Board to respond to the AOTA guidelines for reentry into the profession. The Board noted that they are satisfied that the reentry process that is currently in place adequately protects the public.

CLOSED SESSION

MOTION: Deborah McKernan-Ace moved, seconded by Brian Holmquist, to convene to closed session to deliberate on cases following hearing (Wis. Stat. 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. 19.85 (1) (b), and Wis. Stat. 440.205); consider individual histories or disciplinary data (Wis. Stat. 19.85 (1) (f)) and to confer with legal counsel (Wis. Stat. 19.85 (1) (g)). Roll Call Vote: Mylinda Barisas-Matula-yes; Brian B. Holmquist-yes; Deborah McKernan-Ace-yes; Corliss Rice-yes; Gail Slaughter-yes and Dorothy Olson-yes. Motion carried unanimously.

The Board convened into closed session at 9:45 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Dorothy Olson, seconded by Deborah McKernan-Ace, to reconvene into open session at 11:52 am. Motion carried unanimously.

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REQUEST FOR CONTINUING EDUCATION EXPERIENCE

MOTION: Dorothy Olson moved, seconded by Brian Holmquist, to grant a 14 calendar day extension to submit evidence of completion of 24 CE credits for the 2007-2009 Biennium to B.K. Motion carried unanimously.

ORAL EXAMS FOR 4 CANDIDATES FOR LICENSURE

MOTION: Deborah McKernan-Ace moved, seconded by Mylinda Barisas-Matula, to validate the score of the 4 candidates for licensure. Motion carried unanimously.

ADJOURNMENT

MOTION: Corliss Rice moved, seconded by Brian Holmquist, to adjourn the meeting at 1:53 p.m. Motion carried unanimously.

NEXT MEETING: July 13, 2010